



Government of India
Ministry of Health & Family Welfare
RAJKUMARI AMRIT KAUR COLLEGE OF NURSING
Lajpat Nagar IV, New Delh-110024.
(Near Moolchand Metro Station)
Tel. Nos. 011-26436668, 2643 5270 (Extn: *231).

Tender/Bid document
For purchase of
INDIAN &
FOREIGN
NURSING
JOURNALS
FOR THE YEAR 2016

Tender No: 01-Library/2016

| | | |
|--------------------------------|---|---------------------------|
| Cost | : | Approx. Rs 10.00 Lakh |
| Date of sale | : | 18/08/2016 at 09.30 A.M. |
| Last date & Time of submission | : | 02/09/2016 at 3.00 P.M. |
| Date of opening of bids | : | 0609/2016 at 02.30 P.M. |
| Tender Fee/Cost | : | Rs.500/- (Non-refundable) |

EMD: Rs. 10,000/- (Rupees Ten Thousand only) (**refundable to unsuccessful bidder**)

Website: www.rakcon.com
<https://eprocure.gov.in>
E-mail: principal@rakcon.com

**RAJKUMARI AMRIT KAUR COLLEGE OF NURSING
(RAKCON)**

TERMS & CONDITIONS

1. Sealed tenders/bids are invited for **Indian & Foreign Nursing Journals for all editions of 2016 for library** (Approximate cost above 10 Lac) of the College from reputed book suppliers/ distributors as per the list given in the **Tender Bid - I & II**.
2. The tender/bid form are available at the O/o the undersigned from 09.30 a.m. 18/08/2016 to 01.00 p.m. 02/09/2016. The cost of tender/bid form Rs.500/- (non-refundable) should be submitted in the form of Demand draft only drawn in favour of **“The Principal, RAJKUMARI AMRIT KAUR COLLEGE OF NURSING”**, payable at New Delhi. **No cash payment will be accepted against the cost of tender.** The tender/bid form can also be downloaded from the RAKCON website www.rakcon.com or <https://eprocure.gov.in> but in that case, cost of tender/bid has to be paid, separately in the form of demand draft only, along with the completed tender/bid document at the time of submission.
3. Earnest Money amounting to Rs.10,000/- (Rupees Ten Thousand only) should be submitted in the form of Demand draft only drawn in favour of **“The Principal, RAJKUMARI AMRIT KAUR COLLEGE OF NURSING”**, payable at New Delhi.
4. The bidders must have supplied the books/journals to at least 05 institutions (educational Institutes/ University/ College/ research organizations) in the last three years. Firms will have to attach the list of customers to whom they have supplied similar items in previous year along with performance reports.
5. A bidder must have a turnover of at least 15 Lakhs per year in the last 03 consecutive years. A certificate to these effects should be issued from the sales tax department.
6. EMD of the successful bidder will be kept as a security which will be released only when all ordered books/journals are received in the library.
7. Sealed and separate tenders in **two parts i.e. Tender Bid-I and Tender Bid-II** (in two parts) are invited for supply of books for the Library at Rajkumari Amrit Kaur College of Nursing, Lajpat Nagar, New Delhi-110024 along with earnest money amounting to the value mentioned above in the tender document in form of demand draft only. **Both envelopes should be kept in one big envelope clearly super scribing “TENDER/QUOTATION FOR SUPPLY OF BOOKS/JOURNALS”**. The tenders should reach to undersigned latest by 1500 Hrs. on 02.09.2016. Tenders should be submitted either in person or by post in sealed envelopes. Open/unsealed tenders will be summarily rejected.
8. TENDER BID-I (Technical) shall contain (i) Tender cost (non-refundable) (ii) Earnest Money (iii) Proof of PAN/TAN/TIN registration document (v) Major supplies executed in recent past (vi) Proof of being a member of Good Offices Committee or Federation of Publishers & Booksellers Association in India.
- 9. TENDER BID-II (Financial) shall contain rate schedule only.**
10. Tenders received after the closing date and stipulated time shall not be considered and the College shall not be responsible for any postal delay
11. Tender should be valid at least for a period of 06 months from opening date of tender.
12. The rates should be quoted for inclusive of all taxes/excise duty / freight/ package/forwarding expenses/insurance etc.
13. Firm shall be solely responsible for defective supplies and losses caused to college on account of defective supply.

14. Quantity of items may increase or decrease or may be cancelled up to any extent.
15. Suppliers must be registered with sales tax department and other departments as per applicable laws and they should state registration no. The Principal, RAKCON will not be responsible for any action/penalty on this lapse.
16. Principal has every right to extend the due date if so required but all the quotations/tenders will be opened together.
17. Deduction of TDS will be as per Govt. Rules.
18. The College may reject any or all quotations/tenders without assigning any reasons.
19. Technical specifications should be as per annexure strictly.

Special Terms & Conditions:

You are required to submit proposal ensuring that the following things:

- The availability of all the editions of Journals as shown against each title in the same order as the list is provided to you.
- The current indicative price in Rupees as mentioned against each title.
- The maximum discount that you can offer should be mentioned against each title. Please note that the offer having publisher wise discount will be rejected.
- Please note if a title is available in Indian edition, only Indian edition should be quoted & supplied.

Apart from above the following certificates are needed along with the offer:

- The price have to be charged correctly in accordance with the publisher's/ Importer's/ distributor's invoices and self-attested price proof from the original publisher invoice should be enclosed along with your bills.
- Certificate that original, low cost & cheap Indian edition have been supplied (With Bill)
- Supply time for books is 30 days from the date of order. After the due date the order is treated as cancelled, unless there is some genuine reason given in writing. Order will be placed for those books for which you show your interest to supply.
- Please note that payment will be released within 30 days of the complete supply of required journals.
- The supplier shall replace the books or take them back if found damage, misprint, and not properly bound.
- Any book if appears at more than one place in the given order (duplicate entry) has to be taken only once.
- Books must be in good condition with good paper quality.
- Bill to be submitted in triplicate along with all required documents as stated in earlier points.
- GOC for rate conversion will be applicable for the month as per GOC rules.
- All disputes are to be settled in the Jurisdiction of Delhi courts only.

Acting Principal
Rajkumari Amrit Kaur College of Nursing
Near Moolchand Metro Station,
Lajpat Nagar IV, New Delhi-110024.

Tender Bid - I

| | Tender | Supply of Journals for library |
|---|---|---|
| 1 | Date of Application | |
| 2 | Name of Firm with full address | |
| 3 | FOR | RAJKUMARI AMRIT KAUR COLLEGE OF NURSING, Near Moolchand Metro Station, Lajpat Nagar IV, New Delhi-110024. |
| | Cost of tender | DD No/ receipt: No: Amount: Bank: date: DD must be drawn in favour of The Principal, Rajkumari Amrit Kaur College of Nursing, payable at New Delhi. |
| | Earnest Money Deposit (EMD) | DD No: Amount: Bank: date: DD must be drawn in favour of The Principal, Rajkumari Amrit Kaur College of Nursing, payable at New Delhi. |
| 4 | PAN/ TAN/ TIN No | Attach proof |
| 5 | Membership of Good Offices Committee or Federation of Publishers and Booksellers Association in India | Attach proof |
| 6 | Turnover in last three Financial Years | Attach Proof |
| 7 | Details of similar work executed during the last three years | Attach proof |
| 8 | Any document in requirement of general terms and condition | |

(Signature of Bidder with Name & Seal)

Tender Bid – II (Part 1 of 2)
Schedule of Requirement of Indian Journals

| S.No. | Name of the Journal | Rate | Discount | Net Price |
|--------------|--|------|----------|-----------|
| 1. | Asian Journals of Nursing Education & Research | | | |
| 2. | Bulletin of WHO | | | |
| 3. | Health & Population Perspectives | | | |
| 4. | Herald of Health | | | |
| 5. | Indian Journal of Clinical Psychology | | | |
| 6. | Indian Journal of Psychiatry | | | |
| 7. | Indian Journal of Public Health | | | |
| 8. | Indian Journal of Social Work | | | |
| 9. | Indian Paediatric | | | |
| 10. | International Journal of Nursing Education | | | |
| 11. | Journal of Family Welfare | | | |
| 12. | Journal of Indian Education | | | |
| 13. | Nightingale Nursing Times | | | |
| 14. | Nursing & Midwifery Research Journal | | | |
| 15. | Nutrition News | | | |
| 16. | Social Welfare | | | |
| 17. | The Nursing Journal of India (TNAI Same) | | | |
| 18. | WHO Public Health | | | |
| 19. | WHO Public Health | | | |
| 20. | Indian Journal of Pediatrics | | | |
| Total | | | | |

Amount in words (Rate)

Amount in words (Discount)

Amount in words (Net Price)

(Any cutting/overwriting should be attested by the authorised signatory failing which the tender/bid will be summarily rejected)

(Signature of Bidder with Name & Seal)

Tender Bid – II (Part 2 of 2)
Schedule of Requirement of Foreign Journals

| S.No. | Name of the Journals | Rate (INR) | Discount (INR) | Net Price (INR) |
|-------|--|------------|----------------|-----------------|
| 1. | MCN American Journal of Maternal / Child Nursing | | | |
| 2. | British Journal of Nursing | | | |
| 3. | Intensive and Critical Care Nursing | | | |
| 4. | Journal of Advanced Nursing | | | |
| 5. | Journal of Cardiovascular Nursing | | | |
| 6. | Journal of Clinical Nursing | | | |
| 7. | Journal of Continuing Education in Nursing | | | |
| 8. | Journal of Nursing Administration for Institution with NHL | | | |
| 9. | Journal of Nursing Education | | | |
| 10. | Journal of Pediatric Nursing | | | |
| 11. | Journal of Professional Nursing | | | |
| 12. | Nursing Clinics of North America | | | |
| 13. | Nursing Research | | | |
| 14. | Pediatric Clinics of North America | | | |
| 15. | Seminars in Oncology Nursing | | | |
| 16. | American Journal of Nursing | | | |
| 17. | Nursing Outlook | | | |
| 18. | International Gynaecology and Obstetrics | | | |
| Total | | | | |

Amount in words (Rate-INR)

Amount in words (Discount-INR)

Amount in words (Net Price-INR)

(Any cutting/overwriting should be attested by the authorised signatory failing which the tender/bid will be summarily rejected)

(Signature of Bidder with Name & Seal)