Rajkumari Amrit Kaur College of Nursing
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Introduction

The Rajkumari Amrit Kaur College of Nursing is a pioneer institute for nursing education in India and South East Asian region offering basic and higher education programmes. It is controlled financially by Ministry of Health and Family Welfare and academically affiliated to University of Delhi as Department of Nursing under faculty of science. The primary objective of the College is to provide and promote education and research in the field of nursing.

The College was established in 1946 and initially B.Sc. (Hons.) Nursing programme was formulated to train young women as professional nurses for meeting the health needs of the country. In 1959, the University approved the initiation of two years Master of Nursing programme, M.Phil in Nursing was started in 1986 as a foundation course for undertaking doctoral work and in the year 1992, Doctoral programme in nursing was started under Department of Nursing, University of Delhi.

Besides the regular academic programmes, College also conducts short term courses for nursing personnel through the Department of Continuing Education. College is also designated as a regional study centre for Ph.D Programme in Nursing conducted by Rajiv Gandhi University of Health science, Bangalore in collaboration with WHO and Indian Nursing Council.

The college is also in process of being established as centre of excellence in Nursing by the Ministry of Health & Family Welfare.

The college is also recognised as a programme study centre by IGNOU (Indira Gandhi National Open University) for conducting post basic B.Sc. Nursing Course.

The College is selected as one of the sub-recipient for the GFATM (Global Fund for AIDS, Tuberculosis and Malaria) project under INC.
Philosophy

The College believes in training professional nurses from all states of India to meet the great challenges of service in the field of nursing. Professional nursing is a life-long service to the people and nursing must advance alongwith other health professions, if society is to be assured of a balance situation and problems critically and take responsibility for their higher education for maximum professional effectiveness throughout their career.

Furthermore, the College believes in a system of nursing education that fits in with the changing educational patterns of the country to meet the health needs of the society.

Aims:

1. To provide a broad-based education for preparation of nursing personnel at both basic and advanced levels who can function in a wide variety of Health Care setting and make their distinctive contribution in all branches of nursing for promotion of health, prevention of diseases, care during illness and maintenance of positive health.

2. To prepare a corps of well-qualified nurses for leadership positions to assume responsibilities in nursing and to do pioneer work of a creative nature for the development of human and scientific health care system.

3. To promote the deeper study of nursing with a view to generate new perspectives, and about innovative approaches to deal with problems encountered in nursing and health field.

4. To maintain a centre of excellence for the pursuit of higher studies in nursing and act as a pace-setting institution to strive to give direction to nursing, to serve better to the contemporary and future needs of nursing development.

Right from its inception, Rajkumari Amrit Kaur College of Nursing has set before it an ideal of excellence in academic courses as well as service to society as a result of which it may truly become holistic in its outlook and approach to meet the health needs of the country.
Courses Offered

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<td>Four Years (8 Semester)</td>
<td>University of Delhi</td>
<td>69</td>
<td>10+2 Science</td>
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<td><em>Master of Nursing</em></td>
<td>Two Years (Four Semesters)</td>
<td>-do-</td>
<td>23+1</td>
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</tr>
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</table>

* Admission to B.Sc. (Hons.) Nursing and Master of Nursing are based on the merit of the selection test.

* See eligibility conditions or details/criteria on Page No.5 and 11 for B.Sc. (Hons.) Nursing and Master of Nursing respectively.

Overview of the Courses

1. B.Sc. (Honours) Nursing

*Duration of Course: Four Years (8 Semesters) Inclusive of Internship*

The purpose of the Course is to assist students become a professional nurse committed to the promotion of health, prevention of disease, and care during illness and rehabilitation of the clients. The curriculum has been planned to provide breadth in knowledge to enable the graduate to function effectively in varied nursing healthcare settings at individual, family and community levels in urban as well as rural areas.

*Areas of study Include:* Anatomy, Physiology, Microbiology, Nursing foundation, Nutrition and Biochemistry, Psychology, Preventive medicine and epidemiology, Medical-surgical nursing, Educational technology, Computers and communication skills, Obstetrical nursing, Child health nursing, Psychiatry mental health nursing, Community health nursing, Sociology, Research and statistics, Management of nursing services and education & research project. Students have practical experience both in hospital and community settings. University examinations are held in each semester in every academic year. However, Internal assessment is done continuously throughout the academic session by conducting term tests, seminars, assignments, projects, other reports etc.
**Attendance Requirements**: 75% in theory and practical for appearing in examination. However 100% practical requirements must be completed before the award of degree as per Indian Nursing Council/and University of Delhi guidelines.

**Note**: Medium of Instruction is English. Students are expected to have proficiency in English Language (Verbal as well as written).

2. **Master of Nursing**

*Duration of the Course*: Two Years (Four Semesters)

This programme is designed for experienced graduate nurses to develop higher competencies in professional nursing. The courses of study include teaching in Administration, Education, Research and specialization in selected clinical nursing areas through creative and independent work. The programme aims at developing leadership abilities in these areas.


Students are offered practical experiences in nursing, teaching communication skills, planning and organizing nursing programme. Each student is required to submit a written report of research study conducted by him/her during the course under the guidance of faculty members of the College. Students have regular practical experience in the clinical field during the year and summer field experience of 4-5 weeks after the second semester examination. Often the field selected for summer experience is located outside Delhi. Expenses for this experience shall be borne by the students and/or sponsoring agency.

Examinations are held in four parts at the end of each semester. There are total 12 theory papers, three practicals and a thesis with viva-voice. However internal assessment is done continuously throughout the academic session by conducting term tests, assignments, seminars, workshops, research projects and field study reports etc.

*Attendance requirements*: 75% in theory and practical before appearing in examinations. However 100% practical requirements
must be completed before the award of degree as per Indian Nursing Council and University of Delhi guidelines.

Note: Medium of Instruction is English. Students are expected to have proficiency in English language (Verbal as well as written).

3. Doctorate of Philosophy (Ph.D.) in Nursing

Duration of Course: 4 years (including 2 years residency)
for candidates who pursue Ph.D. Course after Master of Nursing/M.Phil in nursing.

The purpose of this course is to develop skill in doing independent research in nursing for development of nursing education, administration and quality of nursing services. A candidate seeking admission to Ph.D. in nursing must have obtained a Master’s Degree / M.Phil nursing degree from University of Delhi or any other university with a least 50% Marks or equivalent grading. Admission to Ph. D. in Nursing is accorded by the Board of Research Studies, Faculty of Science, University of Delhi.

Application forms are available from University of Delhi North Campus. Applications have to be submitted to the Principal, R.A.K. College of Nursing which will be passed through DRC (Departmental Research Committee) and forwarded to BRS (Board of Research Studies) Delhi University.

For admission notification, refer to University of Delhi advertisement in this regard. Registration for Ph.D programme shall be resumed forthwith in strict accordance with the ordinance VI-B (guidelines) of University of Delhi.

ELIGIBILITY AND ADMISSION BASIS FOR THE YEAR 2015

I. B.Sc. (Honours) Nursing 2015-2019

1. Minimum Conditions of Eligibility for Registration

1.1 Candidate seeking admission to First Year B.Sc. (Hons.) Nursing course must have passed the Examination as listed below:

Senior Secondary School Certificate Examination/Indian School Certificate Examination (12 years Course) and/or examination recognised as equivalent with 50% or more marks in the aggregate of 4 subjects including
English, Physics, Chemistry and Biology provided the student has passed in each subject separately.

1.2 Minimum age requirement is 17 years by 1st October, 2015. The Vice-Chancellor may, however, on the basis of individual merit relax the age up to a maximum period of one year.

1.3 Only women candidates are eligible for the course.

2. Basis of Selection

The selection of the candidates for admission to B.Sc. (Hons.) Nursing Course will be made on the merit of Selection Test. All candidates, irrespective of reserved or non-reserved category, have to appear for the Selection Test except foreign national.

3. Selection Test

Selection test will be held on 14th June, 2015 Sunday at 10.00 A.M. in New Delhi as per the venue indicated in the Admission Ticket. The selection test will be of two hours and thirty minutes (2½ hours) duration and shall contain objective type (multiple choice) questions. The test will be based on Senior Secondary School Certificate (10+2) Curriculum of Physics, Chemistry, Biology and shall also include, some questions on English Comprehension and general knowledge in health.

4. Total Number of Seats = 69

5. Reserved Category:

5.1 Scheduled Caste / Scheduled Tribe & OBC (Non-creamy layer) Candidates

22½% of the total number of seats are reserved for Scheduled Caste and Scheduled Tribe (15% for Scheduled Caste and 7½% for Scheduled Tribes) and 27% for OBC candidates. Each Scheduled Caste/Scheduled Tribe candidate, who has passed the qualifying examination be given 5% of further relaxation to the extent required in order to be registered for the B.Sc. (Hons.) Nursing Course.

5.2 Foreign Candidates

5.2.1 Three seats are reserved for foreign nationals. Candidates are advised to submit equivalence certificate of their qualifying Examination from Registrar, University of Delhi.
5.2.2 The foreign nationals with minimum qualification attained either from Indian Board/University or foreign board/University are exempted from appearing in admission selection test.

5.2.3 A foreign student is required to send her admission application form available at the college through the Indian Embassy of her country and the application is to be recommended by the Ministry of Health/External Affairs, Government of India and the Foreign Student Advisor of University of Delhi. Foreign students who desires to join this professional course should contact the nearest Indian embassy for necessary information.

5.2.4 As per Indian Nursing Council foreign nationals cannot be registered with state Nursing Council in India for employment not even on temporary basis after completing the study.

5.3 Children/Widow of Armed personnel including paramilitary Personnel killed or disabled during hostilities and who died on duty.

5.3.1 The Children/widows of the officers and men of the Armed forces including Paramilitary Personnel killed or disabled during hostility and also who died on duty will be given concession of 5% marks in the minimum eligibility conditions as per rules of the University.

5.3.2 Widows/Children of officers and men of Armed forces including Paramilitary Personnel who died while on duty be considered for admission against the 5% seats in all the courses reserved for the Widows/Children of the officers and men of the armed forces including Paramilitary Personnel killed or disabled in action in War 1947-48 onwards.

In order to become eligible for the above concession, the Widow/Children of officers and men of the Armed forces including Para-Military Personnel will be required to produce an entitlement certificate from anyone of the following authorities:
5.4 **Physically handicapped**

5.4.1 There is Provision of 3% seats for physically handicapped. Candidate has to satisfy / fulfill the norms stipulated by the University of Delhi.

5.5 In case the seats remain vacant under any reserved category the same shall be declared open and offered to the candidates under general category in order of merit.

5.6 Instruction for Candidates belonging to Scheduled Caste/ Scheduled Tribe & OBC Category (Refer to page 18)

6. **Last date for Submission of Application Form is 27th April 2015 Monday by 4.00 P.M.**

7. **Attach the Required Documents in the following, order:**
   7.1 Acknowledgment Card
   7.2 Self address Envelope for sending admission ticket.
   7.3 Application Form
   7.4 Certificates:
      (i) Attested Copy of Secondary School (10th). Examination Certificate indicating date of birth/ Date of Birth Certificate
      (ii) Attested copy of Senior School Certificate Examination (10+2) or equivalent examination mark sheet. The candidate whose results are not out by the time of submission of application may submit mark sheet by **22nd June 2015, Monday by 4.00 P.M.** quoting the Application Number and Roll No. allotted by the College for selection test. Those submitting mark-sheet personally in the college office **should collect the receipt for the same.**
(iii) Attested copy of S.S.C (10+2) Provisional certificate, if original board/university copy not received

(iv) Attested true copy of Scheduled Caste/Scheduled Tribe / OBC Certificate (non-creamy), if applicable.

(v) Certificate of good conduct from the educational institute last attended. In case not submitted with the application form, the same may be submitted by 22nd June, 2015.

(vi) Three recent Passport size photographs attested by the Principal of the Senior School/College, last attended/ Gazetted Officer. One photo to be pasted on application form in the space provided and two photos on admission ticket. Photograph should show name of the candidate and date when photograph is taken. Send the filled Application form in the envelope provided.

(vii) Self attested copies of documents/certificates will be accepted (except photographs).

(viii) Foreign students are required to submit a certificate indicating proficiency in English language

NOTE:

1. A. Candidate seeking admission to B.Sc (Hons.) Nursing Course should apply on the application form supplied by the college office for the session 2015-2016. Application form of previous years will not be entertained.

B. Filled Application Form to be send In Envelope provided.

2. Candidate must have passed in all the required subjects separately (in theory and Practical) required for admission to B.Sc. (Hons.) Nursing course before the last date prescribed for submission of the Mark-sheet.

3. Candidates who have appeared at the Annual examination of the year 2015 and placed under compartment will not be eligible for admission.

4. Candidates who have appeared for the Annual Examination...
of the year 2015 and are re-appearing for improvement will not be considered eligible for admission.

5. In case the information furnished or certificates etc. submitted are found to be false, or the candidate is found to have withheld or concealed an information in her application form, she shall be removed from the college rolls and fee deposited by her shall be forfeited.

6. Once application form is submitted, no alteration will be allowed

7. The applicants are required to fill up the admission ticket.

8. If the candidate does not receive the admission ticket by 11th June, 2015 she may contact the College Office on 12th June, 2015 between 10.00 A.M. to 5.00 P.M. a duplicate admission ticket will be issued. Bring an attested copy of the photograph similar to the one pasted on the application form for Issue of duplicate admission ticket. (Refer page 19 for common mistakes resulting in rejection of application.)

9. The result of successful candidates in selection test will be displayed on the College Notice Board. Each student is responsible to see the selection list put up on the College Notice Board and give written acceptance and fees as per the dates given in admission calendar (Refer Page 21). No correspondence or telephonic information will be entertained in this regard.

10. Every student admitted to the College shall be required to sign a declaration that on admission she submits herself to the disciplinary jurisdiction of Vice-Chancellor and other authorities of the university and college who may be vested with the authority, the Ordinances and rules that have been framed there under by the University/College. Failure by parents/guardians/students to acquaint themselves with the rules of the College and of the University of Delhi will not be entertained as a defence for breach of rules (Refer Page 25-30).

12. Candidates are allowed to submit self attested Certificates except photographs.

13. The College does not take any responsibility for postal delays/losses.
II MASTER OF NURSING (2015-2017)

1. Minimum conditions of Eligibility for Registration

1.1 A candidate seeking admission to Master of Nursing Course must have passed B.Sc. Nursing.

1.1.1 B.Sc. (Hons.) Nursing (12+4 years) of the University of Delhi or B.Sc. Examination in Nursing (12+4 Years) of a recognised university or an examination recognised as equivalent there to with 55% marks in the aggregate.

AND

One year experience in Nursing in an approved hospital/educational institution or public health agency.

OR

1.1.2 A candidate seeking admission to Master of Nursing Course must have passed B.Sc. (Hons.) Nursing examination (11 +4 years) of the University of Delhi or B.Sc. Examination In Nursing (11+4) years of a recognised as equivalent thereto with 55% marks in the aggregate

AND

Two years of experience in Nursing in an approved hospital/educational institution or public health agency

OR

1.1.3 A candidate passed post Basic B.Sc. from recognised centres (from INC) of IGNOU University will be only eligible for this course.

1.2 Criteria for an approved Hospital/Educational Institution or Public Health Agency are:

(i) The work experience must have been in nursing, that is patient care/client care/family care/community care/teaching in Nursing Training Programmes such as B.Sc. Nursing, G.N.M., M.P.H.W., A.N.M., Midwifery, PH.N or H.S. (Health Supervisor).
(ii) The experience should be in a teaching hospital or a hospital with minimum 100 beds and having facilities for providing experience in different Clinical Areas or Community Health or Nursing Education Institutions recognised by Indian Nursing Council.

Note:
(a) Teaching hospital refers to a hospital having School/College of Nursing offering B.Sc. Nursing/G.N.M./M.P.H.W. /P.H.W./ Midwifery/ P.H.N. or H.S. (Health Supervisor) recognized by Indian Nursing Council.
(b) Community Health Agencies include M.C.H. Centre/P.H.C./ R.H.C./C.H.C. or Taluk Headquarter Hospital.

(iii) The experience will be calculated up to the 9th March 2015.

2. Basis of selection

The selection of Candidates for admission to Master of Nursing Course will be made in the following manner.

2.1 Category-1

50% of the seats in the course will be filled in by the candidates who have passed B.Sc. (Hons.) Nursing Examination of University of Delhi. The criteria for the merit would be weightage of 50% of the selection test and 50% of the qualifying examination.

SC/ST candidates who belong to category-1 reserved category status (SC/ST/OBC), one can avail only one benefit either selection under category-1 or from reserved category (SC/ST/OBC).

2.2 Category-II

The remaining 50% of seats will be offered to candidates on the basis of the performance in the Selection test and last qualifying examination. The criteria for the merit would be weightage of 50% of the Selection test and 50% of the qualifying examination.
2.3 Weightage for Sponsored Candidates (Non-Reserved Candidates.) for placement in the merit list based on Selection Test:

Weightage of 5 marks will be given to the candidates who are in the employment of State Government or College of Nursing/ Schools of Nursing and whose names are sponsored by their employer. However only one candidate (non-reserved) per each State/Union Territory from among the sponsored candidates of that State/Union territory will be eligible for weightage of 5 marks who secures highest in the selection test. The candidate must produce the sponsorship letter by 15th May 2015. The original application though proper channel must reach by 15th May 2015. Sponsored candidate receiving 5 marks if selected should submit a relieving letter confirming sponsorship at the time of admission.

As per the Supreme Court ruling, candidates belonging to the reserved categories and who have been found eligible for admission in the general merit list, will be admitted against seats in the general category. The seats for the reserved category will then be filled up from the remaining candidates in the reserved categories as follows:

2.4 The candidates belonging to the reserved categories will compete for reserved seats among themselves. A final selection list will be prepared for these categories on the basis of their performance in the selection test.

3. Selection Test

Selection Test will be held on 19th April 2015 (Sunday) at 10.00 A.M. at the centre mentioned in the admission ticket. The test will be of two hours and thirty minutes (2½ hrs) duration and shall contain objective type questions. The test will be based on B.Sc. Nursing Syllabus prescribed by I.N.C. All Candidates are required to report one hour before the commencement of the test.

Areas to be included in the Selection Test are Applied Nutrition, Preventive Medicine, Psychology, Sociology, Medical-Surgical Nursing, Obstetrics and Obstetrical Nursing, Paediatric Nursing, Psychiatry Nursing Community Health Nursing and Basic Concepts of Education, Administration, Research and Statistics.
4. **Total Number of Seats Available**: 23+1

5. **Reserved category**:

5.1 **Scheduled Caste and Scheduled Tribe & OBC (Non-creamy layer) Candidate**: 22½% (15% for Scheduled Caste and 7½% for Scheduled Tribes) of the seats will be reserved for Scheduled Caste and Scheduled Tribe and 27% for OBC candidates. (If no Scheduled caste candidate is available, the seat would go to a Scheduled Tribe candidate, interchangeable).

5.2 **Foreign Candidate**:

5.2.1 One seat for foreign student will be reserved provided the candidate fulfills the minimum eligibility conditions and application must have been recommended by the Government of India and the Foreign Students Advisor of the University of Delhi. Selection will be made strictly in order of merit from among the foreign students. The foreign students are exempted from Selection Test.

5.2.2 As per Indian Nursing Council foreign nationals (including Nepali, Bangladeshi, Bhutani and Tibetan Refugee) having valid certificate of **Registered Nurse and Registered Midwife** in their own Country as on date of admission; they can be admitted for higher nursing education in India. However, they will not be registered to practice in India. Even no temporary registration will be provided to them during their study period or upon completion under any circumstances, whatever.

5.2.3 Foreign nationals (including Nepali, Bangladeshi, Bhutan and Tibetan Refugee) having certificate of **Registered Nurse only** in their own Country, can be admitted M.Sc. (N) except for OBG speciality.

5.3 **Children/Widow of Armed personnel including paramilitary Personnel killed or disabled during hostilities and who died on duty**.

5.3.1 The Children/widows of the officers and men of the Armed forces including Paramilitary Personnel killed or disabled during hostility and also who died on duty will
be given concession of 5% marks in the minimum eligibility conditions as per rules of the University.

5.3.2 Widows/Children of officers and men of Armed forces including Paramilitary Personnel who died while on duty be considered for admission against the 5% seats in all the courses reserved for the Widows/Children of the officers and men of the armed forces including Paramilitary Personnel killed or disabled in action in War 1947-48 onwards.

In order to become eligible for the above concession, the Widow/Children of officers and men of the Armed forces including Paramilitary Personnel will be required to produce an entitlement certificate from anyone of the following authorities:

(i) Secretary, Kendriya Sainik Board, Delhi.
(ii) Secretary, Rajya/Zila' Sainik Board.
(iii) Officer-in-Charge, Record Officer.
(iv) First Class Stipendiary Magistrate.

5.4 Physically handicapped

5.4.1 There is Provision of 3% seats for physically handicapped. Candidate has to satisfy/fulfill the norms stipulated by the University of Delhi.

5.5 Seat created by the power of Vice-Chancellor, University of Delhi, Delhi. That is:

Provision for R.A.K. College of Nursing faculty:

One seat will be reserved on seniority basis for the R.A.K. College of Nursing faculty provided the candidate fulfills the minimum eligibility conditions and application must have been recommended by Ministry of Health and Family Welfare and sponsorship letter must be produced by 15th May 2015.

6. Last date for Submission of Application Form is 9th March, 2015 by 4.00 P.M The original application through proper channel must reach by 15th May, 2015 for the sponsored candidates.
Note:

6.1 Candidate seeking admission to Master of Nursing Course should apply in the application form supplied by the College Office for the session 2015-2017. No old application form or Xerox copy will be entertained. However, advance copy of the application form may be sent on Xerox form to the College and marked as “Advance Copy.”

6.2 List of non-eligible candidates will be displayed on College Notice Board on 16th April 2015 at 4 p.m. (Refer page 19 for common mistakes resulting in rejection of application.)

6.3 No Admission ticket will be sent to the candidate if found not eligible or if application is incomplete. If the candidate does not receive the admission ticket by 16th April, 2015 she may contact the college office on 17th April, 2015 between 10.00 A.M. to 4.00 P.M. If found eligible, a duplicate admission ticket will be issued to eligible candidate only. Bring an attested copy of photograph having your name and date of photograph taken, similar to the one pasted on the application form for issue of duplicate admission ticket.

6.4 The result of successful candidates in selection test will be displayed on the College Notice Board. Each student is responsible to see the selection test result put up on the College Notice Board and give written acceptance and fees as per the dates given in admission calendar (Refer page 21)

No official correspondence or telephonic Information will be given in this regard.

6.5 Clinical specialization, will be offered depending on student’s experience, need of the sponsoring institution and the faculty position at the college.

6.6 All admission are provisional subject to the verification of original document and medical examination conducted by college authority.

6.7 Admission taken on wrong information shall be summarily cancelled without refund of fees.

6.8 Every Student admitted to the college shall be required to
sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University and College who may be vested with the authority. The Ordinances and rules that have been framed there under by the University/College. Failure by parents/guardians/students to acquaint themselves with the rules of the College and of the University of Delhi will not be entertained as a defence for breach of rules (Refer page 25-30).

6.9 The College does not take any responsibility for postal delays / losses.

6.10 Certificates to be attached:


(ii) An attested true copy of marks obtained in B.Sc. Nursing Examination in each subject (If examination are held in parts/semesters, marks obtained in each, part semester should be enclosed).

Copy of transcript in this regard will not be entertained

(iii) An attested true copy of B.Sc. Nursing Degree.

(iv) An attested true copy of R.N/R.M. certificate.

(v) Three copies of recent attested Passport size photograph (one to be affixed on the Application form and two on the Admission ticket).

(vi) A certificate from Sponsoring authority, if applicable.

(vii) Attested copies of Experience certificates from competent authority.

(viii) Schedule Caste/Scheduled Tribe/OBC (non-creamy layer) Certificate from competent authority, if applicable.
(ix) Foreign students are required to submit a certificate indicating proficiency in English Language (verbal as well as written)

6.11 Self addressed Envelop and acknowledgment card.

6.12 The University has decided to accept the self-attested copies of documents/papers provided by the students. It is made clear that if any false attestation/falsified records are detected, the student will be debarred from attending any course in the University and Its College(s) for next five years and in addition, a criminal case under relevant section of IPC (viz. 470, 461, 474) etc. will be instituted against him to subject him/her to the requisite criminal proceeding.

6.13 Candidates are allowed to submit all certificates self attested, except the photographs.

Note: No page from the application form should be removed/ replaced.

III. INSTRUCTIONS FOR SCHEDULED CASTE/SCHEDULED TRIBE and OBC CANDIDATES :

1. A Scheduled Caste/Scheduled Tribe/OBC candidate while applying for registration for any of the courses will be required to submit a copy of certificate to the effect that he/she belongs to Scheduled Caste/Scheduled Tribe/OBC (non-creamy layer) from the competent authority, as listed below alongwith application form for registration:

1.1 District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate / Executive Magistrate/ Extra Assistant Commissioner.

1.2 District Presidency Magistrate/Additional Chief Presidency Magistrate / Presidency Magistrate.

1.3 Revenue Officer not below the rank of Tehsildar.

1.4 Sub-Divisional Officer of the area where the candidate and or his/her family normally-resides.

1.5 Administrator/Secretary to the Administrator/ Development Officer (Lakshadweep and Minicoy Island)
IV. COMMON MISTAKES RESULTING IN REJECTION OF APPLICATION.

1. Application not sent on application forms issued by the College for the academic session 2015-2016.

2. Variation in names spelling as recorded in application, SSC or equivalent certificate and graduate certificate. Variation (if any) should be supported by an affidavit on Stamp paper attested by Notary.

3. Applications received after due date. College is not responsible for postal delays.

4. Incomplete Admission Ticket e.g. Photograph not attested by the concerned authority, no signature of the candidate on the application form as well as in the Admission Ticket and incomplete postal address, etc. Self attested photographs will not be accepted.

5. Incomplete application form in any respect e.g. Photograph not pasted or photograph doesn’t have name and date of photo taken, column or Items not completed, a requisite certificates not enclosed in the specified order. Photograph not attested by the Employer or the Principal of the School/College / Gazzeted Officer last attended.

6. Marks obtained in each subject paper/part/semester/of B.Sc. Nursing Examination not enclosed. (Applicable to Master of Nursing and M. Phil in Nursing candidates).

7. Experience certificates not attached (applicable to all except B.Sc. Nursing)

8. The candidate may submit self attested copy of documents. In cases it is found falsified, criminal procedure be initiated as per. University of Delhi rules.

9. Non-submission of conduct certificate and 12th class mark sheet by specified date.

Note: Any ambiguity, erases/Unattested copies/False information/concealment of information detected in the requisite certificates will result in the cancellation of the candidature of the candidate at any stage of selection and/or during the course of study.

V. DIRECTIONS TO CANDIDATES FOR SELECTION TEST:

1. Follow the Instruction for filling up the OMR Answer Sheet as given in the prospectus as well as in the Question Booklet given during the Selection Test. Sample of OMR
Answer Sheet is attached at (page No. 39.)

2. The examination hall shall be opened half an hour before the commencement of Examination.
3. No candidate will be allowed to enter the Examination Hall after the commencement of the Examination.
4. Each candidate must show, on demand his/her Admission Ticket.
5. No candidate is permitted to leave the examination hall before the expiry of allotted time for the selection test.
6. A seat with a number will be allotted to each candidate. Candidates must find out and occupy their allotted seats.
7. Candidates should not leave the Hall without handing over their answer-sheet to the invigilator on duty.
8. When the time allowed has expired, the answer-sheet must be surrendered even though the candidates may not have answered any part of the question paper.
9. All candidates are required to bring their own HB pencils, black ball pens and erasers etc. No candidate shall tear leaf of a part of it from the answer sheet and/or question paper.
10. Candidates are forbidden to write answers (or anything else) on the question paper and to remove any paper from the room.
11. Candidates are forbidden to write their name of any distinctive mark leading to disclosure of their identity in any part of their answer sheet except in the space provided.
12. Candidates will be required to sign their names on the attendance sheet and give their left thumb impression.
13. Smoking in the Examination Hall during examination hours is strictly prohibited.
14. No tea/coffee, cold drinks or snacks are allowed to be taken into Examination Hall during Examination hours.
15. A candidate found guilty of the use of dishonest or unfair means of disorderly conduct in the examination shall be disqualified and be debarred from appearing at any future selection test of the College.
16. Mobile phone/calculator/electronic device are not allowed inside the examination hall.
VI. ADMISSION CALENDAR AND OTHER INFORMATION

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<td>B.Sc. (Hons) Nursing</td>
</tr>
<tr>
<td>1. Last date for submission of application</td>
<td>27th April, 2015 by 4.00 p.m.</td>
</tr>
<tr>
<td>2. Selection Test</td>
<td>14th June, 2015 at 10.00 a.m.</td>
</tr>
<tr>
<td>3. Selection List</td>
<td></td>
</tr>
<tr>
<td>First List</td>
<td>6th July, 2015 by 12.00 Noon</td>
</tr>
<tr>
<td>Second List</td>
<td>10th July, 2015 by 12.00 Noon</td>
</tr>
<tr>
<td>Third List</td>
<td>15th July, 2015 by 12.00 Noon</td>
</tr>
<tr>
<td>4. Last date(s) for acceptance of seat in writing and payment of fees:</td>
<td></td>
</tr>
<tr>
<td>First List</td>
<td>6th-9th July, 2015 by 4.00 p.m.</td>
</tr>
<tr>
<td>Second List</td>
<td>10th-14th July, 2015 by 4.00 p.m.</td>
</tr>
<tr>
<td>Third List</td>
<td>15th-17th July, 2015 by 4.00 p.m.</td>
</tr>
<tr>
<td>5. <strong>Fees to be sent along with Acceptance letter</strong></td>
<td>Rs. 500.00</td>
</tr>
<tr>
<td>6. Classes begin</td>
<td>20th July, 2015 (As per University of Delhi Calendar)</td>
</tr>
<tr>
<td>7. Certificates to be Submitted at the time of Admission</td>
<td>All original certificate as mentioned in application form and two more copies of recent passport size photograph.</td>
</tr>
</tbody>
</table>
* Each Master of Nursing and B.Sc. (Hons) Nursing) candidate is responsible to see the Selection List put up on the College Notice Board as per the Date listed above.

** Seat acceptance fees will be non-refundable to candidates who do not take admission.

College office will remain closed on Saturday, Sundays and Central Govt. Holidays.

Other Information :

1. A few Central Government and other Scholarship are available on merit-cum need basis in different programmes. During fourth year (Internship year) B.Sc. (Hons.) Nursing students receive an amount of Rs. 500 per month as Internship allowance from the Government.

2. The College has its health service and infirmary available but students with serious illness are referred to Government Hospitals of Delhi. The health fund covers only limited charges. The expenses of special medicines, tests, treatments for chronic diseases (if necessary) and hospitalization has to be met by the student concerned.

3. Students are expected to follow the rules of the College and Hostel and failure to do so will lead to disciplinary action.

4. The College provides transport facilities for students field work but whenever this is not feasible, the student will have to use public transport at his/her own expenses.

5. When students are posted outside Delhi for summer field experience / field work, expenses shall be borne by the students.

6. Hostel accommodation will be available for both B.Sc(H) Nursing and Master of Nursing students.

7. Students are advised not to keep heavy cash, gold jewellery and costly electronic items in their rooms.

8. Candidates selected for admission to B.Sc. (Hons.) Nursing are required to make arrangement for purchasing the uniform for clinical experience.

9. Students are required to buy text-books for their courses.

10. Educational excursions are arranged from time to time, the cost of which shall be borne by the students.

11. In case of any dispute related to admission, will be dealt under Jurisdiction of Delhi Courts only.
### VII. FEES AND OTHER CHARGES

<table>
<thead>
<tr>
<th>S.N.</th>
<th>List of Items</th>
<th>B.Sc:</th>
<th>M.N.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Fees to be paid at the time of Admission</td>
<td>in Rupees</td>
<td>in Rupees</td>
</tr>
<tr>
<td>1.</td>
<td>Registration Fees</td>
<td>5.00 p.a.</td>
<td>5.00 p.a.</td>
</tr>
<tr>
<td>2.</td>
<td>Registration Fees for Foreign Students</td>
<td>6000.00 p.a.</td>
<td>6400.00 p.a.</td>
</tr>
<tr>
<td>3.</td>
<td>University Enrolment Fee***</td>
<td>250.00 p.a.</td>
<td>150.00 p.a.</td>
</tr>
<tr>
<td>4.</td>
<td>Delhi University Cultural Council Fee</td>
<td>5.00 p.a.</td>
<td>5.00 p.a.</td>
</tr>
<tr>
<td>5.</td>
<td>Delhi University Athletic Fee</td>
<td>50.00 p.a.</td>
<td>50.00 p.a.</td>
</tr>
<tr>
<td>6.</td>
<td>Delhi University Development Fee</td>
<td>600.00 p.a.</td>
<td>600.00 p.a.</td>
</tr>
<tr>
<td>7.</td>
<td>World University Service</td>
<td>5.00 p.a.</td>
<td>5.00 p.a.</td>
</tr>
<tr>
<td>8.</td>
<td>Annual Examination Fee (Theory)</td>
<td>2000.00 p.a.</td>
<td>1600.00 p.a.</td>
</tr>
<tr>
<td>9.</td>
<td>Annual Examination Fee (Practical)</td>
<td>200.00 p.a.</td>
<td>400.00 p.a.</td>
</tr>
<tr>
<td>10.</td>
<td>Cost of Examination Form</td>
<td>10.00 p.a.</td>
<td>10.00 p.a.</td>
</tr>
<tr>
<td>11.</td>
<td>Mark-sheet Charges</td>
<td>200.00</td>
<td>200.00</td>
</tr>
<tr>
<td>12.</td>
<td>Tuition Fee</td>
<td>250.00 p.a.</td>
<td>250.00 p.a.</td>
</tr>
<tr>
<td>13.</td>
<td>N.S.S. Fee***</td>
<td>20.00 p.a.</td>
<td>20.00 p.a.</td>
</tr>
<tr>
<td>14.</td>
<td>Identity Card</td>
<td>50.00 p.a.</td>
<td>50.00 p.a.</td>
</tr>
<tr>
<td>15.</td>
<td>X-ray Check Up</td>
<td>150.00 p.a.</td>
<td>150.00 p.a.</td>
</tr>
<tr>
<td>16.</td>
<td>Refundable Deposits (Library, Uniform and Breakage</td>
<td>250.00</td>
<td>200.00</td>
</tr>
<tr>
<td>17.</td>
<td>Health Fee</td>
<td>100.00 p.m.</td>
<td>100.00 p.m.</td>
</tr>
<tr>
<td>18.</td>
<td>Games Fee</td>
<td>1000.00 p.a.</td>
<td>1000.00 p.a.</td>
</tr>
<tr>
<td>19.</td>
<td>S.N.A</td>
<td>1500.00 p.a.</td>
<td>------</td>
</tr>
<tr>
<td>No.</td>
<td>Description</td>
<td>Amount</td>
<td>Amount</td>
</tr>
<tr>
<td>-----</td>
<td>-----------------------------------------------------------------------------</td>
<td>------------</td>
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</tr>
<tr>
<td>20.</td>
<td>SAF (Student Aid Fund)</td>
<td>20.00 p.a.</td>
<td>20.00 p.a.</td>
</tr>
<tr>
<td>21.</td>
<td>Hostel Fee</td>
<td>1200.00 p.a</td>
<td>-</td>
</tr>
<tr>
<td>22.</td>
<td>Water, Fan, Geyser, Electricity Fee*</td>
<td>2000.00 p.a</td>
<td>-</td>
</tr>
<tr>
<td>23.</td>
<td>Mess Charges (half of July &amp; August @ Rs. 1500.00 p.m.)</td>
<td>2250.00</td>
<td>2250.00</td>
</tr>
</tbody>
</table>

**B) Regular Monthly Payments:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Mess Charges**</td>
<td>1500.00 p.m.</td>
<td>1500.00 p.m.</td>
</tr>
<tr>
<td>(ii) Health Fee</td>
<td>100.00 p.m.</td>
<td>100.00 p.m.</td>
</tr>
</tbody>
</table>

* Each student has to meet the expenses towards replacement of any part of the tube light, if it goes out of order.

** Subject to change without notice, if necessary. Refund will be allowed for summer vacation, field experience period and for a period not less than one month with prior permission of Principal.

*** All university fees/dues will be charged as per university of Delhi norms. Subject to change without notice for those candidates who do not join the course and for others it will be refunded later on.

**NOTE:**

(i) The admission acceptance fee is non-refundable to candidates who do not take admission.

(ii) Mess charges* are to be paid in advance every month (by 10th of each month) irrespective of the fact whether the student is a scholarship holder or private candidate. There is a late fee fine for all dues paid after 10th of any month. The late fee fine will be charged i.e., a minimum of Rs 5.00 per day. In case the last day of paying fees of any month happens to be a holiday or a Sunday, the fee should be paid following that day.
(iii) Fees for Ph.D. Nursing has to be paid directly in the concerned departmental administrative section of the University of Delhi (North Campus).

(iv) In case the candidate withdraws his / her admission only refundable fees will be refunded.

VIII. MAINTENANCE OF DISCIPLINE AMONG STUDENT OF THE UNIVERSITY

Ordinance xv-B

1. All power relating to discipline and disciplinary action are vested with the Vice-Chancellor.

2. The Vice-Chancellor may delegate all of such power as he/she deems proper to the Pro Vice-chancellor and to such other persons as he/she may specify in this behalf.

3. Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to act of gross indiscipline.
   
   (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / department and against any student with in the University of Delhi.

   (b) carrying of, use of, or threat of use of any weapons.

   (c) any violation of the provisions of the Civil Rights Protection Act, 1976.

   (d) violation of the status, dignity and honour of students belonging to the scheduled castes and scheduled tribe.

   (e) any practice-whether verbal or otherwise-derogatory of women.

   (f) any attempt at bribing or corruption in any manner.

   (g) Willful destruction of institution property.

   (h) creating ill-will of intolerance on religious or communal grounds.

   (i) causing disruption in any manner of the academic functioning of the university system.

   (k) ragging as per ordinance XV-C.

4. Without prejudice to the generality of his/her power relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice- Chancellor, may in the exercise to his/ her powers aforesaid order of direct.
(a) that any student or students be expelled; or
(b) any student or students be, for a stated period, restricted; or
(c) be not for a stated period, admitted to a courses of study in college, department or institution of the University; or
(d) be fined with a sum of rupees that may be specified; or
(e) be debarred from taking a University or College or Departmental Examination or Examination for one or more years: or
(f) that the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.

5. The Principal of the College, Head of the Halls, Deans of Faculties, heads of teaching Departments in the University, the Principal, School of Correspondence Courses, Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective College/Institution; Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institution, Hall and teaching in the concerned Departments, may exercise their authority through, or delegate authority to, such of the teachers in their colleges, institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary by the Principals of Colleges, Heads of halls, Deans of Faculties and Heads of Teaching departments in the University. Each student shall be expected to provide himself/herself with a copy of these rule.

7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself the disciplinary jurisdiction of the Vice-chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the statutes, the Ordinances and the rules that have been framed there under by the University.
Ordinance XV-C

PROHIBITION OF AND PUNISHMENT FOR RAGGING

1. Ragging in any form is strictly prohibited, within the premises of the College/Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice or ragging constitutes gross indiscipline and shall be dealt with under this ordinance. Ragging for the purposes of this ordinance, ordinarily means any act conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:

(a) involve physical assault or threat or use of physical force.
(b) violate the status, dignity and honour of woman students.
(c) violate the status, dignity and honour of students belonging to the Scheduled Castes and Scheduled Tribes.
(d) expose students to ridicule on contempt and affect their self-esteem.
(e) entail verbal abuse and aggression, indecent gestures and obscene behavior.

3. The Principal of a College, the Head of the Department or an Institution, the Authorities of college, or University Hostel or Halls or residence shall take immediate action on any information of the occurrence of ragging.

4. Not with standing anything in Clause (4) above, the Proctor may also suo mota enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

5. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

6. If the Principal of the College or Head of the department of Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonable/practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry; his/her decision shall be final.

9. On receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing occurrence of ragging incident described in Clause 3 (a), (b), and (c). that the Vice-Chancellor shall direct or order restication of a student or students for a specific number of years.

10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or not to be a stated, period admitted to a course of study and results of the student of students concerned in the examination or examinations in which they appeared be cancelled.

11. In case where students who have obtained degrees or diplomas of Delhi University are found guilty under this Ordinance, appropriate action will be taken under status 15 or withdrawal of degrees or diploma conferred by the University.

12. For the Purpose of this Ordinance, abetment of ragging will also amount to ragging.

13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor or achieve the effective implementation of the ordinance.

**UGC Regulation on curbing the menace of ragging higher educational institution under Section 26(1)(G)of the University Grants Commission Act 1956**

Following measures are taken by the institution to prevent ragging.

1. Written notice expressing that ragging is totally prohibited in institution.

2. Those who found guilty of ragging/abetting ragging, actively or passively or being part of a conspiracy to promote ragging is liable to be punished in accordance with these regulations as well as under the provisions of any penal law for the time being in force.

3. Members of Anti ragging committee at the college and the university are following:
### Disciplinary Resource Committee. (DRC) R.A.K. College of Nursing

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Mrs. Santosh Mehta</td>
<td>Member (Principal in-charge)</td>
</tr>
<tr>
<td>2.</td>
<td>Dr. (Mrs.) Harinderjeet Goyal</td>
<td>Member</td>
</tr>
<tr>
<td>3.</td>
<td>Dr. (Mrs.) Molly Babu</td>
<td>Chairperson (Senior Lecturer)</td>
</tr>
<tr>
<td>4.</td>
<td>Mrs. Sharda Rastogi</td>
<td>Member</td>
</tr>
<tr>
<td>5.</td>
<td>Mrs. Daisy Thomas</td>
<td>Member</td>
</tr>
<tr>
<td>6.</td>
<td>Mrs. Sarita</td>
<td>-Do-</td>
</tr>
<tr>
<td>7.</td>
<td>Mrs. Madhumita Dey</td>
<td>Member</td>
</tr>
<tr>
<td>8.</td>
<td>Mrs. R. Shivakami</td>
<td>-Do-</td>
</tr>
<tr>
<td>9.</td>
<td>Mrs. Mitali Biswas</td>
<td>-Do-</td>
</tr>
<tr>
<td>10.</td>
<td>Mrs. Anugrah Milton</td>
<td>-Do-</td>
</tr>
<tr>
<td>11.</td>
<td>Mrs. Geeta Rajkumar</td>
<td>-Do-</td>
</tr>
<tr>
<td>12.</td>
<td>Mrs. Kalpana Maurya,</td>
<td>-Do-</td>
</tr>
<tr>
<td>13.</td>
<td>Mrs. D. Shanti</td>
<td>-Do-</td>
</tr>
<tr>
<td>14.</td>
<td>Mrs. Dipti Luthra Arora</td>
<td>-Do-</td>
</tr>
<tr>
<td>15.</td>
<td>Mrs. Rakhi Singla</td>
<td>-Do-</td>
</tr>
<tr>
<td>16.</td>
<td>Mrs. Shallika Grewal</td>
<td>-Do-</td>
</tr>
</tbody>
</table>

Phone No. of Joint Control Room University of Delhi, 27667221
Anti-ragging Help Line 1800-180-5522
e-mail-helpline@antiragging.net
4. The applicant should prepare and submit the following:
   (a) An affidavit by the student (Refer on Annex. I, page 34).
   (b) An affidavit by the parent / guardian (Refer on Annex.II, page 36)

The above content of Annexure I and Annexure II should be typed/printed on a stamp paper of ₹ 10 each, which should be submitted only after admission on the day of Registration to the effect that student / parent has read and understood the prohibition of these regulation and is aware of the prohibition of ragging and the punishment prescribed, both under penal laws as well as under these regulations.

**Ordinance XV.D**

**Prohibition of the Punishment for Sexual Harassment**

In accordance with the “Policy on Sexual Harassment ordinance XV (D): Prohibition of the Punishment for Sexual Harassment” of University of Delhi, a College Complaints Committee consisting of the following members, has been formulated in the College for dealing with cases of sexual harassment:

1. **Mrs. Sunita Patney**, Senior Lecturer : College faculty (Chairperson)
2. **Mrs. Daisy Thomas**, Senior Tutor : College faculty
3. **Mr. Pradeep Sharma**, PA to Principal : College staff (Group ‘C’)
4. **Mrs. Aruna Baggan (Aya)** : College staff (Group ‘D’)
5. **Ms. T. Prema Jenova, M.N. (Prev.)** : Post graduate student
7. **Ms. Deepika** : Undergraduate student B.Sc. (H) Nsg.
8. **Mrs. Raminder Kalra** : Outside Member
   Principal, Holyfamily
   College of Nursing.
9. **Mrs. Rashmi Mishra** : Outside Member
   Principal
   Kendriya Vidalaya
   Andrews Ganj

Any female staff or student of the College if having any complaint of sexual harassment may report to any of the above mentioned members of the College Complaint Committee.
FACULTY OF RAJKUMARI AMRIT KAUR COLLEGE OF NURSING

Principal: (in-charge) Mrs Santosh Mehta  
M.Phil Nursing, M. Nursing  
M.Com(H), (UK), R.N.R.M.

Vice-Principal: Vacant

Medical Officer: Vacant

Senior Lecturers:  
2. Dr. (Mrs.) Harinderjeet Goyal, Ph. D.  
(Nursing) M. Phil Nursing, M. Nursing, R.N.R.M 
3. Dr. (Mrs.) Molly Babu, Ph.D. (Nursing)  
M. Nursing, R.N.R.M 
4. Mrs. Sunita Patney, M. Nursing, R.N.R.M.

Senior Tutors:  
1. Mrs. Sharda Rastogi, M. Nursing, R.N.R.M. 
2. Mrs. Daisy Thomas, M. Nursing, R.N.R.M

Nutritionist:  

Tutors:  
1. Mrs. Sarita Shokanda, M. Nursing, R.N.R.M. 
2. Mrs. Monika Sharma, B.Sc. (Hons) Nursing, R.N.R.M. 
3. Mrs. Madhumita Dey, M. Nursing, R.N.R.M. 
4. Mrs. Mitali Biswas M. Nursing, R.N.R.M. 
5. Mrs. Anugrah Milton, M.Nursing.R.N.R.M. 
6. Mrs. S. Geetha Rajkumar, M. Nursing R.N.R.M. 
7. Mrs. Poonam Gupta, M. Nursing, R.N.R.M. 
8. Mrs. Usha Phulara M. Nursing, R.N.R.M. 
9. Mrs. Geeta Saifi, B.Sc. (Hons), Nursing, R.N.R.M. (Study Leave)

Clinical Instructors:  
1. Mrs. Neelam Narula, B.Sc. (Hons) Nursing, R.N.R.M. (Study Leave) 
2. Mrs. Shilpa Kapoor B.Sc. (Hons) Nursing, R.N.R.M. 
3. Mrs. Rajshree Panda, B.Sc. (Hons) Nursing, R.N.R.M. 

31
4. Mrs. Simmi Abha Ekka, B.Sc. (Hons) Nursing, R.N.R.M.
5. Mrs. Jyoti Singh, B.Sc. (Hons) Nursing, R.N.R.M.
6. Mrs. Kalpana Maurya, B.Sc. (Hons), Nursing, R.N.R.M.
7. Mrs. Poonam, B.Sc. (Hons) Nursing, R.N.R.M.
8. Mrs. Tumpa Roy, B.Sc. Nursing, R.N.R.M.
10. Mrs. Rita Laishram, B.Sc. Nursing, R.N.R.M.
11. Mrs. Namrata Sharma, M. Nursing, R.N.R.M.
12. Mrs. Jisha Shrivastava B.Sc.(Hons) Nursing, P.G. Dip (DM) MBA (HCS), R.N.R.M.
13. Mrs. Rekha Kotnala B.Sc. Nursing R.N.R.M.
14. Mrs. Usha Shantal B.Sc.(Hons) Nursing, R.N.R.M.
15. Miss Sushma Kumari M.Sc. (Onco logical Nursing), R.N.R.M.
16. Mrs Archana Maju B.Sc.(Hons) Nursing, R.N.R.M.
17. Mrs. Dipti Luthra Arora B.Sc.(Hons) Nursing, R.N.R.M.
18. Mrs. Ritu Rani B.Sc. Nursing R.N.R.M.
19. Mrs. Ruby Anand Singh B.Sc. (Hons.) Nursing R.N.R.M.

Physical Training Instructor: Vacant.
LIBRARY

Library and Information Asstt. : Mrs. Sunita Heer, M. Lib., MA Sociology
Senior Library Attendant : Sh. Harjeet Singh

OFFICE

Administrative Officer : Vacant
Office Superintendent : Sh. Jagdish Chand

HOSTEL

Hostel Superintendent : Vacant
Home Sister : Mrs Rakhi Singla
M.Sc. (Foods & Nutrition)
B.Ed., P.G. Dip. (Computer Application)

Home Sister : Mrs. Shallika Grewal,
B.Sc. (Hospitality and Hotel Administration)
Annexure I

AFFIDAVIT BY THE STUDENT

I, ______________________ (fullname of student with admission registration/enrolment member) s/o, d/o, Mr./Mrs./Ms. ______________________ having been admitted to ______________________ (name of the institution) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly affirm and undertake that:
   a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
   b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this________day of________month of________year.

_________________
Signature of deponent

Name :
VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified (place) on this the (day) of (month), (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATTH COMMISSIONER
Annexure II

AFFIDAVIT BY PARENT/GUARDIAN

1. Mr./Mrs./Ms._________________________________ (full name of parent/guardian) father/mother/guarding of, (full name of student with admission/registration/enrollment number) having been admitted to (name of the institution)___________________ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions. 2009, (herein after called the Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward, in case he/she is found quality of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:
   a) My ward not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
   b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this — day of month of — year.

________________
Signature of deponent

Name :

Address :

Telephone/Mobile No.:
VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.
Verified ___(place)___ on this ___(day)___ of ___(month)__, ___(year)___

__________________________
Signature of deponent

Solemnly affirmed and signed in my presence on this ___(day)___ of ___(month)__, ___(year)___ after reading the contents of this affidavit.

OATH COMMISSIONER
OMR ANSWER SHEET

FILL IN THE FOLLOWING ENTRIES WITH BLACK BALL PEN ONLY

<table>
<thead>
<tr>
<th>ROLL NUMBER</th>
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<th>NAME OF CANDIDATE (IN CAPITAL LETTERS)</th>
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<th>FATHER’S NAME (IN CAPITAL LETTERS)</th>
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INSTRUCTIONS FOR MARKING ON SIDE - 2

1. Use Only HB Pencil completely darken the Circle.

2. Darken ONLY ONE Circle oval for each question as shown in example below:

   Correct                      Wrong
   ☐ ☐ ☐ ☐                      ☐ ☐ ☐ ☐

3. If you wish to change the answer ERASE COMPLETELY the already darkened Circle and make fresh marks.

4. Make the marks only in the space provided. Please do not make any stray marks in the answer sheet.

5. Rough work must not be done on the answer sheet.

6. Mark your answer only in the appropriate space against the number corresponding to the question you are answering.

EXAMPLE - HOW TO FILL AND MARK ON SIDE - 2 (WITH HB PENCIL ONLY)

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<th>Roll Number</th>
<th>Centre Number</th>
<th>If your Roll number is 0010 fill in as below:</th>
<th>If your Centre number is 051 fill in as below:</th>
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Q.No. 1 is response ☐ please darken as below:

SIGNATURE OF THE CANDIDATE

SIGNATURE OF THE INVIGILATOR
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